

**HOME EDUCATION REGULATION A.R.145/2006
NOTIFICATION FORM
School Act, Section 29**

The personal information collected on this form is collected pursuant to the provisions of Section 33(c) of the Freedom of Information and Protection of Privacy Act, R.S.A 2000, cF-25, and Section 2 of the Home Education Regulation, A.R.145/2006 (in the case where the collection is done by an associate board) and pursuant to the provisions of the Personal Information Protection Act and Section 2 of the Home Education Regulation, A.R.145/2006 (in the case where the collection is done by an associate private school) for the purposes of: (a) notifying a School Board or an Accredited Private School that a parent wishes to educate a student in a home education program, (b) verifying that a student is eligible for a home education program, (c) and for providing further particulars on the home education program in which the student will be participating so that the associate board or accredited private school can supervise the program to ensure compliance with the School Act. This information will be treated in accordance with the Freedom of Information and Protection of Privacy Act and the Personal Information Protection Act as applicable and depending on whether the personal information is in the custody of an associate board or an associate private school. Should you have any questions regarding this activity, please contact Special Programs Branch, Alberta Education at 10044-108 Street, Edmonton, Alberta, T5J 5E6 phone: (780) 422-6326.

Alberta Education does not require parents who complete a Notification Form to complete a registration form for the associate board or associate private school. Parents choosing blended programs may be required by the school to complete additional forms. Part A and B must be completed by the parents and submitted to the proposed associate board or associate private school. Part C must be completed by the associate board or private school. Parents must be notified in writing of the decision of the associate board or private school to supervise or continue to supervise the home education program within 15 school days of the associate board or private school receiving the Notification Form. Part D must be completed by the parent and submitted to the proposed associate board or associate private school. This part relates to the required descriptions of those components of the proposed Home Education Program that relate to Learning Outcomes referred to in the Home Education Regulation.

PART A Student Information

- Notification of Intention to Home Educate with a new associate board or associate private school.
- Notification of Renewal of Intention to Home Educate with the same associate board or associate private school.

1. _____
 Legal Surname _____ Legal Given Name(s) _____

2. Birthdate: _____ 3. Gender (M/F): _____ 4. Registration Date: _____
 (mm / dd / yyyy) (mm / dd / yyyy)

5. Student Also Known As: _____
 Surname _____ Given Name(s) _____

6. The name of the student's parents (as defined in the **School Act**, Section 1(1)(q) and (2)):

(last name) Mother	(first name) Mother	Home Phone	Work/Fax
(last name) Father	(first name) Father	Home Phone	Work/Fax

Family Email Address: _____ Alberta Education I.D. #: _____
 (To be provided by the school)

7. The address and telephone number of the student:

_____ (Area code) Telephone Number
 Street address or legal description

_____ Postal Code
 Community _____ Province _____

The address and telephone number of the parent (if different from the student's):

Street address or legal description (Area code) Telephone Number

Community Province Postal Code

8. The address and telephone number of the parent (if different from the student's):

Street address or legal description (Area code) Telephone Number

Community Province Postal Code

9. The citizenship of the student and, if the student is not a Canadian citizen, the type of visa or other document by which the student is lawfully admitted to Canada for permanent or temporary residence, and the expiry date of that visa or other document:

10. The estimated grade level of the student: _____

11. The name of the resident school board: _____

12. Education program and name of school or name of associate board or associate private school for the previous school year: _____

13. Is assistance required in preparing the home education program plan? (Check one) Yes No

14. Provide the name of the person(s) providing the home education program or instructing the home education program, if not the parent: _____

15. If you wish to declare that you are an Aboriginal person, please specify:
 Status Indian/First Nations Non-Status Indian/First Nations Métis Inuit

16. Section 23 Francophone Education Eligibility Declaration

Section 2 (1) of the Student Record Regulation states that:

The student record of a student must contain all information affecting the decisions made about the education of the student that is collected or maintained by a board, regardless of the manner in which it is maintained or stored including:

(s) if the parent of a student is eligible to have the student taught in the French language pursuant to section 23 of the Canadian Charter of Rights and Freedoms, a notation to indicate that and a notation to indicate whether the parent wishes to exercise that right.

Pursuant to Section 23 of the Canadian Charter of Rights and Freedoms:

Citizens of Canada

- whose first language learned and still understood is French; or
- who have received their primary school instruction in Canada in French have the right to have their children receive primary and secondary instruction in French; or
- of whom any child has received or is receiving primary or secondary school instruction in French in Canada, have the right to have all their children receive primary and secondary school instruction in the same language.

In Alberta, parents can only exercise this right by enrolling their child in a French first language (Francophone) program offered by a Francophone regional authority

A. According to the criteria above as set out in the Canadian Charter of Rights and Freedoms, are you eligible to have your child receive a French first language (Francophone) education? (Please place an X in the appropriate box)

Yes No Do not know

B. If yes, do you wish to exercise your right to have your child receive a French first language (Francophone) education?

Yes No

PART B Declaration by Parent

I/We, _____, the parent(s) of _____ the student, declare to the best of my/our knowledge that the home education program and the activities selected for the home education program will enable the student (check as applicable)

- to achieve the outcomes contained in the Alberta Programs of Study
- to achieve the outcomes contained in the Schedule included in the *Home Education Regulation*.

In addition, I/We understand and agree that the instruction and evaluation of my/our child's progress is my/our responsibility and that the associate board or private school will supervise and evaluate my/our child's progress in accordance with the *Home Education Regulation*.

Parents who provide home education programs acknowledge that there are implications when they choose to use programs different from the Alberta *Programs of Study*.

1. Students may not apply to a high school principal for high school credits.
2. Students may not receive an Alberta High School Diploma

Any student in a home education program may write a high school diploma examination. However, the diploma examination mark achieved will stand alone and will not result in a final course mark unless accompanied by a recommendation for credit by a high school principal. A final course mark requires both a school awarded mark and a diploma examination mark. Arrangements to write diploma examinations should be made well in advance of the writing date by contacting the associate school board or associate private school for assistance or Learner Assessment Branch at 780-427-0010.

Signature(s) of Supervising Parent(s) or Legal Guardian(s)

Date (mm / dd / yyyy):

PART C Associate School Board or Associate Private School Notification of Acceptance

As per Section 2(3) of the *Home Education Regulation* the associate board or associate private school must reply in writing to the parent not more than 15 school days after the date on which it is notified whether it agrees to supervise or continue to supervise the Home Education Program.

This agreement: is accepted is not accepted is provisionally accepted

(Print the name, address and phone number of the associate board or private school)

(Signature of superintendent or principal)

Date (mm / dd / yyyy):

PART D Requirements for the Home Education Program for Components of the Program that do not follow the Alberta Programs of Study

If portions of the student program will enable the student to achieve the outcomes contained in the Schedule included in the Home Education Regulation, please attach according to this Form the required written description of the Home Education Program for a student who is following the Schedule of Learning Outcomes for Students Receiving Home Education Programs that do not follow the Alberta Programs of Study.

1. Describe in the home education program plan the instructional method to be used, the activities planned for the program, and how the instructional method and the activities will enable the student to achieve the learning outcomes contained in the Schedule.
2. Identify the resource materials, if different from provincially authorized materials, to be used for instruction.
3. Describe the methods and nature of the evaluation to be used to assess the student's progress, the number of evaluations, and how the evaluation addresses the learning outcomes in Question 1.
4. Describe the associate board or associate private school facilities and services that the parent wishes to use.

PART E Funding

- I/We Accept An amount payable under section 8(2) of the regulation, or
This checkbox signifies that you accept the government apportioned allotment of 50% of the Home Education grant.
- Out of Province
This checkbox signifies that you are ineligible for funding because of your out-of-province status.
- Decline Funding
This checkbox signifies that you decline the government apportioned allotment of 50% of the Home Education grant, signifying that you do not want funding.
- Late Notification
This checkbox signifies that you are registering after the registration close date, signifying that you are ineligible for funding. Late registrants will be invoiced to cover supervision and administration costs. \$200 for the first student; \$100 for additional students thereafter.

PART F Choice of Assessment (optional)

1. Canadian Achievement Test (CAT3) (Grades 1-12) Yes No, thank you
*Please note that the CAT's are only available **twice** per year. Please select the period in which you would like your child to complete the test.*
- January May
2. Provincial Achievement Test (PAT) (Grades 3, 6, and 9) Yes No, thank you

PART G Additional Information

1. Copy of Birth Certificate On File Enclosed Will Follow
In accordance with regulations of student records, we must have a copy of the student's birth certificate in our files.
2. Student is new to home education Yes No
Student is new to THEE, but has been homeschooled before Yes No
3. Is there a Custody Agreement in force for this student? Yes No
If Yes, you must include a copy of the most recent Custody Agreement so the administration can verify who has legal access to view student records.
4. Grade Objective Overview Yes No
This is an outline of what learning outcomes are associated with a particular grade level. If you select Yes, we will mail you an outline of topics and concepts taught in Alberta classrooms.
5. Do you want a Student ID card? Yes No
If Yes, please submit a passport-style (face only) photo to our office before October 30. A fee of \$2.50 per card will be automatically deducted from your funding account.

High School Additional Information (applicable to students registering as grades 10, 11, or 12)

1. High School Method of Completion Portfolio Diploma/Credit
*The 'Portfolio' route is a traditional home education method of completing high school. The 'Diploma/Credit' route should be selected if the student is intending to complete the Alberta High School Diploma requirements. Note that if a student wishes to receive credit for a few particular courses, the 'Diploma/Credit' route should be selected.
Please contact The Home Education Exchange for more information regarding High School program planning.
2. Student will be completing Work Experience or a Special Project Special Project Work Experience
Work Experience and/or Special Projects can be completed for credit, or not for credit. Please notify the office of your intent to complete Work Experience or a Special Project by checking the appropriate box. The necessary paperwork will be sent to you.
3. Graduating from High School (This year) Yes No
Will this be your student's last year of schooling? If so, your student is eligible to attend our High School Graduation in June. Check Yes, so that we may contact you regarding our graduation program.